

**SAN MATEO COUNTY**  
**DEFERRED COMPENSATION ADVISORY COMMITTEE**  
**AGENDA – AUGUST 22, 2019 (9:00 AM– 12:00 PM)**  
**455 COUNTY CENTER, 4<sup>th</sup> Floor- Room 402)**

Committee Members	Appointed As...
Lisa Okada	Human Resources Director
Tiffany Htwe (alternate: Timothy San Juan)	Tax Collector-Treasurer
Bridget Love	Non-Management Appointee
Laurel Finnegan	Non-Management Appointee
Robert Raw	Non-Management Appointee
Steve Perry	Non-Management Appointee
Lilibeth Dames	Management Appointee
Michael Wentworth	Management Appointee
Victoria Mejia	Management Appointee

Staff	MassMutual	NFP / SST Benefits
Kim Pearson	Bob Gleason	Paul Hackleman
Marife Viola	Patrick Washington	Bill Tugaw
Jay Castellano	Jeff Blanchard	Vince Learned

CALL TO ORDER / ANNOUNCEMENTS

1. Review and Approve May 16, 2019 Meeting Minutes
2. Public Comments

ACTION/DECISION ITEMS

3. Presentation of Quarterly Investment Review (MassMutual)
4. Presentation of Quarterly Plan Review (MassMutual)
5. Review of Survey Results (MassMutual)
6. Presentation of Holistic Financial Review: Map My Benefits Tool (MassMutual)
7. Update on Provider Performance Review Call-in Statistics (MassMutual)
8. Report on NAGDCA Conference (All)



9. Report on Status of New Target-Date Fund Options (County)
10. Annual Approval of Education Policy Statement (NFP / MassMutual)
11. Annual Approval of MassMutual’s Attestation of Due Diligence on Special Services (MassMutual)
12. Oral Update on Implementation of Conflict of Interest Requirements for DCAC (County)
13. Oral Update on Oversight of EBC Investment Options (NFP)
14. Review and Approval of Retreat Agenda (County)
15. Annual Approval of Reserve Policy (County)
16. Review and Approval of 2019-20 Budget (County)

**INFORMATIONAL ITEMS**

17. Legislative Update (NFP and MassMutual)
18. 18-19 Year-End Report (County)
19. 2020 Preliminary Dates – February 27, May 28, August 27, November 5 (County)
20. Other Items / Issues

**RECURRING QUARTERLY AGENDA ITEMS**

<p><b>November 7, 2019</b></p> <ul style="list-style-type: none"> <li>• MassMutual Quarterly Plan Review</li> <li>• NFP Annual Investment Review</li> <li>• Investment Policy Review</li> <li>• 2019 Education Plan for Participants</li> <li>• 2019 Education Plan for Committee</li> <li>• 2020 Meeting Dates</li> <li>• NAGDCA Highlights</li> </ul>	<p><b>May 28, 2020</b></p> <ul style="list-style-type: none"> <li>• Mass Mutual Annual Plan Review</li> <li>• MassMutual Quarterly Investment Review</li> <li>• MassMutual Quarterly Plan Review</li> <li>• Finalize NAGDCA conference attendees</li> <li>• Provider Performance Review</li> <li>• Budget / Workplan</li> <li>• Fund Balance Policy</li> <li>• Reserve Policy</li> </ul>
<p><b>February 27, 2020</b></p> <ul style="list-style-type: none"> <li>• MassMutual Quarterly Plan Review</li> <li>• MassMutual Quarterly Investment Review</li> <li>• Final Education Plan for Committee and Participants</li> <li>• Plan Document Review</li> <li>• Fiduciary Briefcase</li> <li>• NAGDCA Participation / Award Consideration</li> <li>• RFP vs. Renegotiation</li> </ul>	<p><b>August 27, 2020</b></p> <ul style="list-style-type: none"> <li>• MassMutual Quarterly Plan Review</li> <li>• MassMutual Quarterly Investment Review</li> <li>• Discussion of Survey Topics</li> <li>• Education Policy Review</li> <li>• Due Diligence – Special Services</li> <li>• Next Calendar Year’s Meeting Schedule</li> <li>• Year End Budget Report</li> </ul>
<p><b>Biennial Retreat</b></p>	

