

Meeting #12 Minutes For the Santa Cruz/Alameda de las Pulgas Task Force - Draft

Date: September 28, 2018	Time: 10:15 PM To 12:07 PM
Location: Menlo Commons	Attendees: See attached sign-in sheet
Purpose of Meeting:	
Review results of questionnaire. Review and adopt a Mission Statement	
1) Approval of Minutes from July 31, 2018 and August 28, 2018 meeting. Status: Postponed	
2) Update on status of various action open items identified at previous meetings:	
a) Joe Lo Coco – Funding update. Board Approved \$250K for the Santa Cruz/Alameda Corridor at the September 25, 2018 board meeting. Status: Approved	
b) Joe Lo Coco – Radar Feedback signs. Three Units installed. A fourth unit has been delivered, waiting for installation. Status: Pending	
3) Discussion:	
c) Jen Wolosin and John Loughlin Mission Statement approve with edits as noted on attached. Molly Made the motion, Jen Seconded Approved 8 Objection 1 Abstain 0 Status: Motion Passed	
d) John Loughlin – proposed that more time be spent working towards the development of recommendations to the greater community. Modify the agenda to focus on discussion items. Updates to be provided in advance of meetings and included in meeting packets. John made a Motion; Jen Seconded Approved 7 Objection 1 Abstain 1 Status: Motion Passed	



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<p>e) Diana Shu – Results of questionnaire –attached revised slide presentation which captured the data collected. Majority of respondents favored some type of improvement in this corridor.</p> <p>Status: completed</p>
Action Items
<p>a) Jen and Molly – subtask group meeting and discussion about establishing a project timeline.</p> <p>Status: November 27 – agenda item</p>
<p>b) Diana to adjust future agenda to focus on discussion items with written updates to be separately provided.</p> <p>Status: done</p>
<p>c) Hanieh to order 4th Radar Feedback sign for the corridor – location to be close to the Y on ADLP</p> <p>Status: Unit Delivered on 11-19-18</p>
<p>d) Diana to send out poll for 2019 meeting schedule once Board Schedule has been published. Joe prefers not to have Tuesday evening meetings if possible.</p> <p>Status: November 27 – agenda item</p>
<p>e) Hanieh – 25 mph Business district on ADLP. Review traffic data on this corridor.</p> <p>Status: pending</p>
<p>f) Kevin – Alpine Road to Junipero Serra to Sand Hill Road – additional signage to assist with traffic movements from one lane to multiple lanes. Work with county to determine if additional pavement markings would be helpful in reducing conflicts.</p> <p>Status: on City of Menlo Park Master Transportation Plan – draft - to be handled separately from this task force.</p>
<p>g) Diana Shu – update Google Spreadsheet on status of various tasks/action items</p> <p>Status: Completed and on going</p>

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Next Meeting –TBD via doodle poll Location – TBD Time – TBD
Tentative Agenda for Next Meeting 1) Approval of Minutes of 8/28/18; 9/28/18 meeting; 9/30/18 meeting cancelled. 2) Subcommittee to develop timeline for Task Force
3) Tentative schedule for Task Force Meetings in 2018. Draft date and times in table below Status: pending approval by Task Force Members Future meetings to follow schedule outlined below unless noted otherwise

Date	Board Meeting	Task Force Meeting	Time
October 30, 2018	No	Tuesday	cancelled
November 27, 2018	No	Tuesday	12:30 to 2:30 PM

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Attendance Sheet

Representing	Q	Name	Present
			9/28/2018
Alameda de las Pulgas	1	Hillary Stevenson	
CHP	1	Jason Ivey	
cyclist with Silicon Valley Bicycle Coalition	1	John Langbein	1
Department of Public Works	*	Diana Shu	1
Department of Public Works	1	Joe LoCoco	1
Department of Public Works	*	Hanieh Houshmandi	1
Fire District	1	Virginia Chang Kiraly	1
member at large - University Park Inner	1	Ron Snow	1
Menlo Commons	1	Gwen Leonard	1
Menlo Fire District	*	Harold Schapelhorman	
Menlo Fire District	*	Tom Calvert	
Menlo Park Police Department	1	William Dixon	
Menlo Park resident	1	Troy Hayes	
Menlo Park, Department of Public Works	1	Kevin Chen	
Motorists	1	Janet Davis	1
Pedestrian	1	John Loughlin	1
Safe Routes to Schools	1	Jen Wolosin	1
Santa Cruz from Sandhill Rd to Y	1	Cheryl Phan	
Santa Cruz from the Y to the City limits	1	Alex Komoroske	
Sheriff's Office	*	Todd Finato	
Sheriff's Office	1	Chad Buck	
the Y	1	Molly Glennen	1
Supervisor Horsley's Office		Jazzalyn Lamadora	1
Menlo Fire District	*	Jon Johnston	
Supervisor Horsley's Office		Supervisor Horsley	1
Cary Wiest – Town of Atherton		City Council - Guest	
CHP	*	Anthony Ruiz – stand in	
CHP	*	Chris Barshini – stand in	
cyclist with Silicon Valley Bicycle Coalition	*	Bill Kirsch (substitute for John Langbein)	
• substitute	17	Quorum = 9	