



**JUVENILE FACILITY EDUCATION PROGRAM
REVIEW AND EVALUATION**

Juvenile Halls, Camps, Court & Community Schools

Hillcrest School - Camp Kemp

FACILITY NAME: Hillcrest and Margaret J. Kemp Camp for Girls		COUNTY: San Mateo	
FACILITY ADDRESS (STREET, CITY, ZIP CODE, TELEPHONE): 400 Paul Scannell Drive San Mateo, California 94402 Phone: (650) 312-5302		FACILITY ADDRESS (STREET, CITY, ZIP CODE, TELEPHONE): 30 Loop Road San Mateo, CA 94402 Phone: (650) 312-5302	
CHECK THE FACILITY TYPE AS DEFINED IN TITLE 15, SECTION 1302	JUVENILE HALL X	MARGARET J KEMP X	
DATE OF LAST EVALUATION: 9/30/2021		DATE OF EVALUATION: 9/12/2022	
<p>EDUCATION PROGRAM EVALUATORS (NAME, TITLE EMAIL):</p> <p>Lead Evaluator: Sathvik Nori Commissioner, San Mateo County Juvenile Justice & Delinquency Prevention Commission Contact Information: sathvik.nori@gmail.com</p> <p>Inspection Coordinator: Johanna Rasmussen Commissioner, San Mateo County Juvenile Justice & Delinquency Prevention Commission Contact Information: johannasmcjustice@gmail.com</p>			
<p>EDUCATION STAFF INTERVIEWED (NAME, TITLE, E-MAIL, TELEPHONE):</p> <p>Shelly Johnson Principal, SMCOE Court & Community Schools e-mail: sjohnson@smcoe.org Phone: (650) 312-5323</p> <p>Lauren Sneed School Counselor/Foster Youth Services Coordinating Program Hillcrest, Kemp, Canyon Oaks and Community School e-mail: lsneed@smcoe.org Phone: 650.312-5323</p>			



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BACKGROUND

The Court Schools Program operates two [WASC-accredited](#) programs in partnership with the San Mateo County Probation Department. Court Schools are mandatory and serve students who have been ordered by the Court to Probation Department programs.

Hillcrest is a San Mateo County Office of Education Court and Community School located inside the Youth Services Center. Hillcrest educates youth who are detained in San Mateo County's Juvenile Hall. The school has been operating at the Youth Services Center facility since July 2006.

Margaret J Kemp Girls Camp is also a San Mateo County Office of Education Court and Community School. It educates females who are incarcerated in the Camp Kemp program. Also located at this facility is the Girls Empowerment Program—GEP, an educational program for females who have been released from detention.

Both Hillcrest and Margaret J Kemp are year round schools.

Principal Shelly Johnson oversees all of the San Mateo County Office of Education Court and Community Schools.

The Probation Department supports and provides supplementary education for incarcerated youth.

The educational curriculum adheres to California's Common Core State Standards at grade level.

Per Title 15, education is the responsibility of the school through the San Mateo County Office of Education and the San Mateo County Probation Department.



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EXECUTIVE SUMMARY

Overall, the commission is pleased with the progress and efforts being made to educate San Mateo County's court-involved students at Youth Services Center, Camp Kemp, and Gateway schools. Teachers show dedication to their children's socio-emotional, academic, and physical well-being, which is reflected in students' attitudes toward school

In our interviews with teachers, students, and administrators, we saw the challenges of educating children who often have been failed by traditional public schools or are vastly behind grade level. These challenges have only been compounded by the learning loss stemming from the COVID-19 Pandemic.

The majority of youth at the Hillcrest school have Individual Educational Plans—IEP, to meet their special education needs. A significant number of students in the Camp Kemp and Girls Empowerment Programs also have Independent Educational Plans.

Many Hillcrest and Camp Kemp students are also current or former students of Gateway Court and Community School, located near the Youth Services Center on Tower Road in San Mateo. Gateway educates students who have been removed from their home schools and are at serious risk of dropping out of high school. The Gateway Court and Community School provide a crucial safety net for San Mateo County's most vulnerable students.

COMMENDATIONS

The commission would like to recognize Mr. John Bordagaray, a teacher at Hillcrest School. Mr. Bordagaray has been teaching children at Hillcrest for over 20 years. His dedication and commitment to educating vulnerable youth are exceptional. Mr. Bordagaray has made a significant difference in the lives of countless children and families in San Mateo County.

The commission would also like to recognize the efforts of Shelly Johnson, principal and Lauren Sneed, School Counselor for their efforts to expand educational programming and opportunities for youth.



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RECOMMENDATIONS

San Mateo County Office of Education

- Ensure youth receive timely IEP assessments, evaluations and updates.
- Create Vocational & Career Technical Education–CTE programs for students.
- Implement accredited AA/AS and BA/BS college degree programs.
- Provide comprehensive post-secondary counseling to graduating students.
- Provide additional support to students transitioning back to their home-schools.
- Provide student testing and Post Release Re-Enrollment data to the commission quarterly.
- Continue to have a focus on encouraging students to pursue college.

Probation:

- Implement Vocational & Career Technical Education–CTE programs for students.
- Work with SMCOE to implement accredited college degree programs (AA/AS & BA/BS)
- Require youth to be educated beyond high school or the passage of the GED or HiSET exam.
- Provide additional support to students transitioning back to their home schools.
- Provide additional post-secondary counseling services for graduating students.
- Continue to streamline COVID Protocols so youth are able to engage in school as soon as possible Increased Field Trip opportunities for Camp Kemp
- Offer virtual field trip opportunities for Hillcrest students.
- Allow students to use Chromebooks in their cells and in the housing unit.
- Continue to focus on encouraging students to pursue college.
- Track SMCOE post release school re-enrollment data to help the probation officers and staff:
 - Identify potential shortfalls in the current systems.
 - Identify the barriers and obstacles to educational success.
 - Improve student outcomes
 - Increase public safety

The Commission requests Probation provide an action plan addressing each of the recommendations contained in this report within 45 days or by January 27, 2023.



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CLASSROOMS & LEARNING SPACES				
REVIEWED	YES	NO	N/A	COMMENTS
Do students have adequate resources, supplies, books, equipment, and materials?	X	<input type="checkbox"/>	<input type="checkbox"/>	The classrooms are modern, clean, and well-equipped. The classrooms are colorfully and thoughtfully decorated.
Are students given access to computers and the internet? Please specify details.	X	<input type="checkbox"/>	<input type="checkbox"/>	Students have access to computers in classrooms
Is there an internet usage & security policy?	X	<input type="checkbox"/>	<input type="checkbox"/>	The schools use software to monitor internet usage. We were unable to locate an internet usage policy.
Describe the Credit Recovery Program:	X	<input type="checkbox"/>	<input type="checkbox"/>	Several programs are offered to allow youth to catch up in credit.
Describe the relationship between school and facility staff:	School and facility staff both reported a collaborative relationship that allows for beneficial communications.			

SPECIAL EDUCATION				
REVIEWED	YES	NO	N/A	COMMENTS
Do any of the students have an Individualized Education Program (IEP)?	X	<input type="checkbox"/>	<input type="checkbox"/>	The majority of youth at the Hillcrest school have Individual Educational Plans–IEP, to meet their special education needs. A significant number of students in the Camp Kemp and Girls Empowerment Programs also have Independent Educational Plans.



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Do credentialed special education teachers participate in lesson planning and curriculum development?	X	<input type="checkbox"/>	<input type="checkbox"/>	
Are routine parent-teacher conferences held?	X	<input type="checkbox"/>	<input type="checkbox"/>	Meetings can be called by parents or school staff.
Describe the IEP process and timeline for special education services from admission to discharge.	Staff receives reports from home public schools for students in the hall.			
How are students' parents notified of these meetings?	Parents are notified by e-mail and telephone.			
Recommendations	<p>It is critically important to provide youth and families with the tools needed to be academically successful upon release.</p> <p>To help ensure continuity in education, the commission recommends</p> <p style="text-align: center;">SMCOE</p> <ul style="list-style-type: none"> ● Hold IEP meetings during the summertime. Both Hillcrest & Camp Kemp are year round schools. ● Ensure youth receive timely special education assessments and evaluations and updates to their individual Educational Plans–IEP’s. ● Help ensure youth can receive the services and accommodations outlined in their Individual Educational Plans–IEPs upon their release. 			



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MEASURES OF ACADEMIC PROGRESS & ACHIEVEMENT

REVIEWED	YES	NO	N/A	COMMENTS
Accreditation	X			Both schools are accredited by the Western Association of Schools and Colleges (WASC). The current accreditation is for a 6 year period.
Graduation Rate & Drop Out Data	X			Graduation data for the 2020-2021 school year. <ul style="list-style-type: none"> • The Graduation Rate was 15.4 Drop Out Data is for the 2019-2020 school year. <ul style="list-style-type: none"> • The Drop Out Rate was 52.60
Annual assessments, testing, and outcome measures	X			
Report Cards	X			
Tracking student outcomes after release	X			Shelly Johnson explained that students are tracked to ensure they have enrolled in school once they are released. Ms. Johnson is in the process of gathering this data to provide to the commission to include in future inspections.



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Recommendations	<p>SMCOE: Student Testing Data</p> <ul style="list-style-type: none"> ● Provide student testing data to the commission quarterly. <p>SMCOE: Guidance Counseling</p> <ul style="list-style-type: none"> ● Provide additional comprehensive post-secondary counseling to graduating students <p>SMCOE: Post Release School Re-Enrollment</p> <ul style="list-style-type: none"> ● Upon release, students are tracked to help ensure they re-enroll in school. The commission requests this data be provided to our Chair on a quarterly basis. Education is key to reducing recidivism and the long term success of our youth. <p>Probation Department</p> <ul style="list-style-type: none"> ● Track SMCOE post release school re-enrollment data to help the probation officers and staff: <ul style="list-style-type: none"> ○ Identify potential shortfalls in the current systems. ○ Identify the barriers and obstacles to educational success. ○ Improve student/youth outcomes ○ Decrease recidivism and increase public safety.
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POST HIGH SCHOOL – GED				
REVIEWED	YES	NO	N/A	COMMENTS
Are educational opportunities available for youth who have completed high school or have their GED?	X	<input type="checkbox"/>	<input type="checkbox"/>	<p>Opportunities are extremely limited. Currently, students have access to only two community college courses.</p> <p>Long term and Secure Track youth want the opportunity to earn a 4-year degree. These youth have the potential to be at the facility until their 25th birthday and must be given the opportunity</p>



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				to acquire the education and skills needed to succeed when they reenter the community.
Are students given info/counseling on community college & 4-year college options? Please describe	X	<input type="checkbox"/>	<input type="checkbox"/>	A full-time counselor is available to help youth as needed
Are students provided access to ACT/SAT preparation & Testing?	X	<input type="checkbox"/>	<input type="checkbox"/>	ACT/SAT Test Preparation books are available.
Are parents, guardians, and family members invited to attend graduation ceremonies? Is anyone else invited to attend?	X	<input type="checkbox"/>	<input type="checkbox"/>	
Are students given information/counseling about financial aid options for college?	X	<input type="checkbox"/>	<input type="checkbox"/>	
Are students able to take courses for college credit online?	X	<input type="checkbox"/>	<input type="checkbox"/>	
Is vocational training/education provided?	<input type="checkbox"/>	X	<input type="checkbox"/>	Youth report a strong desire for vocational training and certification programs
Recommendations	<p>The commission recommend the County Office of Education work with the Probation Department to:</p> <ul style="list-style-type: none"> ● Implement accredited AA/AS and BA/BS college degree programs. 			



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	<ul style="list-style-type: none"> ● Create/Implement Vocational and Career Technical Education–CTE programs ● Invest in materials (study guides, books and software) that will assist youth in preparing for apprenticeship entrance exams are strongly recommended. ● Explore apprenticeship opportunities with local building trade unions, specifically LiUNA Local 261 (Laborers Union) and IBEW Local 617 (Intl 'Brotherhood of Electrical Workers), Local 467 and 38 (Plumbers & Pipefitters). Building trades can provide youths the opportunity to earn quality wages and benefits needed to support themselves.
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STUDENT INTERVIEWS

Summary	<p>We interviewed numerous students throughout our time at YSC. Most students reported liking school and feeling respected by their teachers.</p> <p>Youth overwhelmingly commented that Hillcrest school felt easier and less rigorous than their home schools, but overall many reported making progress in areas such as credit recovery and learning.</p> <p>When asked what they would like to change about school, students reported wanting more career technical education and vocational training along with a more varied elective offering.</p>
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Recommendation	<p>The commission recommends:</p> <ul style="list-style-type: none"> ● Provide additional support to students transitioning back to their home-schools ● Continue to focus on encouraging students to pursue college. <p>Probation Department</p> <ul style="list-style-type: none"> ● Allow students to use Chromebooks in their cells and in the housing unit ● Continue to streamline COVID Protocols so youth are able to engage in school as soon as possible ● Continue to focus on encouraging students to pursue college.
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STAFF INTERVIEWS

TEACHERS & INSTRUCTIONAL AIDES

	YES	NO	N/A	COMMENTS
Do you have the staffing, training, equipment, technology, training, and resources needed to educate your students adequately?	X	<input type="checkbox"/>	<input type="checkbox"/>	



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Are there any programs or activities you would like to bring to your students?	X	<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> ● Expanded field trip opportunities for Camp Kemp students. ● Explore virtual field trip options for Hillcrest Students. ● College and Vocational Programs ● Money Management and Life Skills
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Comments	Staff interviewed all expressed satisfaction with their job and teaching conditions. They showed dedication to the students and felt that they had the tools necessary to succeed.
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Recommendations	<ul style="list-style-type: none"> ● The Commission recommends: ● Expanding field trip opportunities for Camp Kemp students. ● Exploring virtual field trip options for Hillcrest Students. ● Implement a Money Management class. ● Implement a Life Skills class.
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SCHOOL ADMINISTRATION

	YES	NO	N/A	COMMENTS
Electronic Records Systems	X	<input type="checkbox"/>	<input type="checkbox"/>	
IEP Tracking	X	<input type="checkbox"/>	<input type="checkbox"/>	
Budget	<input type="checkbox"/>	X	<input type="checkbox"/>	We were unable to locate or review the Court and Community School's budget.



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1370. Education Program	YES	NO	N/A	COMMENTS
<p>(a) School Programs</p> <p>The County Board of Education shall provide for the administration and operation of juvenile court schools in conjunction with the Chief Probation Officer or designee pursuant to applicable State laws.</p>	X	<input type="checkbox"/>	<input type="checkbox"/>	
<p>The school and facility administrators shall develop and implement written policies and procedures to ensure communication and coordination between educators and probation staff.</p>	X	<input type="checkbox"/>	<input type="checkbox"/>	
<p>Culturally responsive and trauma-informed approaches should be applied when providing instruction.</p>	X	<input type="checkbox"/>	<input type="checkbox"/>	
<p>Education staff should collaborate with the facility administrator to use technology to facilitate learning and ensure safe technology practices.</p>	X	<input type="checkbox"/>	<input type="checkbox"/>	
<p>The facility administrator shall request an annual review of each required element of the program by the Superintendent of Schools, and a report or review checklist on compliance, deficiencies and</p>	X	<input type="checkbox"/>	<input type="checkbox"/>	



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corrective action needed to achieve compliance with this section.				
Such a review, when conducted, cannot be delegated to the principal or any other staff of any juvenile court school site.	X	<input type="checkbox"/>	<input type="checkbox"/>	
The Superintendent of Schools shall conduct this review in conjunction with a qualified outside agency or individual. Upon receipt of the review, the facility administrator or designee shall review each item with the Superintendent of Schools and shall take whatever corrective action is necessary to address each deficiency and to fully protect the educational interests of all youth in the facility.	X	<input type="checkbox"/>	<input type="checkbox"/>	
(b) Required elements The facility school program shall comply with the State Education Code and County Board of Education policies.	X	<input type="checkbox"/>	<input type="checkbox"/>	
As stated in the 2009 California Standards for the Teaching Profession, teachers shall establish and maintain learning environments that are physically, emotionally, and intellectually safe.	X	<input type="checkbox"/>	<input type="checkbox"/>	
Youth shall be provided a rigorous, quality educational program that	X	<input type="checkbox"/>	<input type="checkbox"/>	



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responds to the different learning styles and abilities of students and prepares them for high school graduation, career entry, and post-secondary education.				
(1) The course of study shall comply with the State Education Code and include, but not be limited to, courses required for high school graduation.	X	<input type="checkbox"/>	<input type="checkbox"/>	
(2) Information and preparation for the High School Equivalency Test as approved by the California Department of Education shall be made available to eligible youth.	X	<input type="checkbox"/>	<input type="checkbox"/>	
(3) Youth shall be informed of post-secondary education and vocational opportunities.	X	<input type="checkbox"/>	<input type="checkbox"/>	
(4) Administration of the High School Equivalency Tests as approved by the California Department of Education, shall be made available when possible.	X	<input type="checkbox"/>	<input type="checkbox"/>	
(5) Supplemental instruction shall be afforded to youth who do not demonstrate sufficient progress toward grade-level standards.	X	<input type="checkbox"/>	<input type="checkbox"/>	



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<p>(6) The minimum school day shall be consistent with State Education Code Requirements for juvenile court schools. The facility administrator, in conjunction with education staff, must ensure that operational procedures do not interfere with the time afforded for the minimum instructional day. Absences, time out of class or educational instruction, both excused and unexcused, shall be documented.</p>	X	<input type="checkbox"/>	<input type="checkbox"/>	
<p>(7) Education shall be provided to all youth regardless of classification, housing, security status, disciplinary or separation status, including room confinement, except when providing education poses an immediate threat to the safety of self or others. Education includes but is not limited to, related services as provided in a youth's Section 504 Plan or Individualized Education Program (IEP).</p>	X	<input type="checkbox"/>	<input type="checkbox"/>	
<p>(c) School Discipline</p>				
<p>(1) Positive behavior management will be</p>	X	<input type="checkbox"/>	<input type="checkbox"/>	



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<p>implemented to reduce the need for disciplinary action in the school setting and be integrated into the facility's overall behavioral management plan and security system.</p>				
<p>(2) School staff shall be advised of administrative decisions made by probation staff that may affect the educational programming of students.</p>	X	<input type="checkbox"/>	<input type="checkbox"/>	
<p>(3) Except as otherwise provided by the State Education Code, expulsion/suspension from school shall be imposed only when other means of correction fails to bring about proper conduct. School staff shall follow the appropriate due process safeguards as set forth in the State Education Code including the rights of students with special needs. School staff shall document the other means of correction used prior to imposing expulsion/suspension if an expulsion/suspension is ultimately imposed</p>	X	<input type="checkbox"/>	<input type="checkbox"/>	<p>Negative behaviors are effectively managed in the classroom.</p>
<p>(4) The facility administrator, in conjunction with education staff will develop policies and procedures that address the rights of any student who has continuing difficulty completing a school day.</p>	X	<input type="checkbox"/>	<input type="checkbox"/>	



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(d) Provisions for Special Populations				
(1) State and federal laws and regulations shall be observed for all individuals with disabilities or suspected disabilities. This includes but is not limited to child find, assessment, continuum of alternative placements, manifestation determination reviews, and implementation of Section 504 Plans and Individualized Education Programs.	X	<input type="checkbox"/>	<input type="checkbox"/>	
(2) Youth identified as English Learners shall be afforded an educational program that addresses their language needs pursuant to all applicable state and federal laws and regulations governing programs for EL students.	X	<input type="checkbox"/>	<input type="checkbox"/>	Edgenuity, an English curriculum, is available in several languages. Rosetta Stone is also used.
(e) Educational Screening and Admission				
(1) Youth shall be interviewed after admittance and a record maintained that documents a youth's educational history, including but not limited to:	X	<input type="checkbox"/>	<input type="checkbox"/>	
(A) School progress/school history;	X	<input type="checkbox"/>	<input type="checkbox"/>	
(B) Home Language Survey and the results of the State Test used for English language proficiency;	X	<input type="checkbox"/>	<input type="checkbox"/>	



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<p>(C) Needs and services of special populations as defined by the State Education Code, including but not limited to, students with special needs.; and,</p>	X	<input type="checkbox"/>	<input type="checkbox"/>	
<p>(D) Discipline problems.</p>				
<p>(2) Youth will be immediately enrolled in school. Educational staff shall conduct an assessment to determine the youth's general academic functioning levels to enable placement in core curriculum courses.</p>	X	<input type="checkbox"/>	<input type="checkbox"/>	
<p>(3) After admission to the facility, a preliminary education plan shall be developed for each youth within five school days.</p>	X	<input type="checkbox"/>	<input type="checkbox"/>	
<p>(4) Upon enrollment, education staff shall comply with the State Education Code and request the youth's records from his/her prior school(s), including, but not limited to, transcripts, Individual Education Program (IEP), 504 Plan, state language assessment scores, immunization records, exit grades, and partial credits. Upon receipt of the transcripts, the youth's educational plan shall be reviewed with the youth and modified as needed. Youth should be informed of the credits they need to graduate.</p>	X	<input type="checkbox"/>	<input type="checkbox"/>	



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(f) Educational Reporting				
(1) The complete facility educational record of the youth shall be forwarded to the next educational placement in accordance with the State Education Code.	X	<input type="checkbox"/>	<input type="checkbox"/>	
(2) The County Superintendent of Schools shall provide appropriate credit (full or partial) for course work completed while in juvenile court school in accordance with the State Education Code.	X	<input type="checkbox"/>	<input type="checkbox"/>	
(g) Transition and Re-Entry Planning				
(1) The Superintendent of Schools and the Chief Probation Officer or designee, shall develop policies and procedures to meet the transition needs of youth, including the development of an education transition plan State Education Code and in alignment with Title 15, Minimum Standards for Juvenile Facilities, Section 1355.	X	<input type="checkbox"/>	<input type="checkbox"/>	
(h) Post-Secondary Education Opportunities				



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(1) The school and facility administrator should, whenever possible, collaborate with local post-secondary education providers to facilitate access to educational and vocational opportunities for youth that considers the use of technology to implement these programs.	X	<input type="checkbox"/>	<input type="checkbox"/>	Project Change is used to collaborate with post-secondary education providers. There are only 2 classes being offered, art and ethnic studies students can participate in to earn college credit. Assignments are done on the computer.
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Describe the general atmosphere in each classroom	Classroom had a positive, collaborative atmosphere, and students observed stayed on task and were engaged in their learning
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ESL EDUCATION				
REVIEWED	YES	NO	N/A	COMMENTS
Does the facility currently have any ESL Students?	X			
Do credentialed special education teachers participate in ESL lesson planning and curriculum development?			X	Edgenuity and Rosseta stone are used to meet the need of ELD students
Are assessments testing annual quarterly report cards behavior tracking.	X			

Signature of Commissioner(s) preparing this report



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Stavik Nori

Johanna Rasmussen



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Purpose

The facility administrator is required to request an annual review of each required element of the facility's education program by the Superintendent of Schools. A report or review checklist on compliance, deficiencies and corrective action needed to achieve compliance with this section must be provided to the facility administrator.

The Superintendent of Schools shall conduct this review in conjunction with a qualified outside agency or individual. It is important to note that the regulation prohibits the Superintendent of Schools from delegating this review to the principal or any staff of a juvenile court school site; the intent of this regulation is that an independent third-party review is conducted.

Upon receipt of the review, the facility administrator or designee shall review each item with the Superintendent of Schools and shall take whatever corrective action is necessary to address each deficiency and to fully protect the educational interests of all youth in the facility.

Instructions

To complete the review, assess each element listed in the checklists and document the findings in the "comments" section. Columns in the checklist identify compliance as "Yes", "No", or "N/A" (not applicable). When the evaluator assessing the education program "checks" a column to indicate that the facility is out of compliance with all or part of a regulation, or indicates that all or part of a regulation is not applicable, a brief explanation is required in the comments section. This explanation is critical; it assists both the BSCC and facility staff in understanding the rationale for the decision and highlights what needs correction.

Policies and procedures must be written and implemented to be in compliance.

Education program evaluators may elect to assess areas that are not covered by the inspection checklists. If this is done, the additional issues must be clearly delineated on a separate sheet to maintain their distinction from the BSCC Title15 checklist. For information purposes, this additional sheet should be attached and distributed with the checklist.

Checklists and regulations are available on the BSCC website (http://www.bscc.ca.gov/s_fsoresources). Please contact the BSCC Field Representative assigned to your county at the number below or through e-mail access on the website.

Board of State and Community Corrections; FSO Division
2590 Venture Oaks Way, Suite 200, Sacramento, CA 95833
Phone: 916-445-5073; <http://www.bscc.ca.gov/>