

Juvenile Justice and Delinquency Prevention Commission

San Mateo County, California

Juvenile Hall and Camp Inspection Report

Please respond to sections that apply to the facility you are inspecting.
Type or print clearly.

Facility Name:Camp Glenwood

Date of this Inspection:08/16/13

Address:400 Log Cabin Ranch Road, La Honda, CA

Date of Last Inspection:09/10/13

Contact Person:Sam Moala

Facility Capacity:60

Phone Number:(650) 363-4373

Average Population:appx. 23

Presiding Juvenile Court Judge:Judge Susan Etezadi

Current Population:23

Commission Inspection Team:Marianna Klebanov, Milton Reynolds, Margot Rawlins

Major Concerns, Observations, and Recommendations

Fire Inspection Report: Yes No Date: 4/25/13

Health Department Report: Yes No Date: 7/17/13

Medical Department Report: Yes No Date: 2/13/13

Environmental Health Report: Yes No Date: 10/24/12

Nutritional Health Report: Yes No Date: 9/20/12

Facility Safety/Security Report: Yes No Date: 6/5/13

Comments: The facility/security report contained some recommendations; Sam Moala indicated that they have been reported to construction and that they are being worked on. We need to follow up on the items next year.

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Areas Reviewed

Quality of Life:

- Physical Plants
- Meals/Nutrition
- Mental Health
- Physical/Dental Health
- Religious Services
- Volunteer Involvement
- Visiting
- Other: _____

Programs:

- Education
- Vocational/Employability
- Community Service
- Victim/Gang Awareness
- Substance Abuse
- Other: sports, recreation,
gardening, cooking, yoga, others

Persons Interviewed:

- Minors
- Superintendent
- Medical Staff
- School Staff
- Supervisor
- Youth Supervisor/Staff
- Food Services Staff
- Other: _____

General Information

Does the facility house minors under Section 601 of the Welfare & Institutions Code? Yes No

If "Yes", are these minors separated from those minors classified under Section 602 of the Welfare and Institutions Code? Yes No If "Yes", explain: N/A

Has the facility exceeded capacity since last inspection?: Yes No If "Yes", explain: _____

Fire Department Pre-Plan for Emergencies: Yes No Date of Last Drill: Aug 2013

Staff Pre-Plan for Emergencies: Yes No Data of Last Drill: Aug 2013

Since Last Inspection

Number of Suicides:0

Number of Suicide Attempts:0

Number of Escapes:0

Number of Escape Attempts:0

Number of Deaths:0

Comments:

Staffing

Staff to minor ratio: Awake:1 to 5 or 6 Sleeping:1 to 12

How is staff backup handled during grave-yard shift?: 2 staff on site at night plus staff on call

Language support provided in:Spanish

Describe general staff and minor interactions: interactions appear respectful and reasonable

Describe the diversity of staff: very diverse

Comments:

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Conditions of Grounds and Building Exterior

Lawns: Acceptable Unacceptable: _____

Playing Fields: Acceptable Unacceptable: Main playing field is very natural and in a beautiful wooded setting but could be a little bigger and has holes on which kids can and do sometimes trip

Blacktop: Acceptable Unacceptable: asphalt could use resurfacing; we recommend funding be allocated for this purpose

Paint: Acceptable Unacceptable: _____

Roof: Acceptable Unacceptable: _____

Drains and Gutters: Acceptable Unacceptable: _____

General Appearance: Acceptable Unacceptable: _____

Comments: _____

Condition of Interior of Building

Walls: Acceptable Unacceptable: _____

Paint: Acceptable Unacceptable: _____

Floors: Acceptable Unacceptable: _____

Ceilings: Acceptable Unacceptable: _____

Drains: Acceptable Unacceptable: _____

Plumbing Fixtures: Acceptable Unacceptable: _____

Air Vents/Heating/Windows: Acceptable Unacceptable: _____

Storage of Cleaning Fluids/Chemicals: Acceptable Unacceptable: _____

Weapon Locker Location: Acceptable Unacceptable: N/A - no weapons on site; handcuffs are locked up.

Recreation/Sports Equipment: Acceptable Unacceptable: _____

Hallways Clear/Doors Propped Open: Acceptable Unacceptable: _____

Sleeping Rooms: Acceptable Unacceptable: The youth sleep in large open room with a number of others - approximately 12 to 15 in a large space. There are advantages and disadvantages to this arrangement.

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Beds (type, 12" off floor?): Acceptable Unacceptable: _____

Art, Books, Personal Items Allowed in Rooms: Acceptable Unacceptable: _____

Court Holding Area (access to water and toilet?): Acceptable Unacceptable: N/A

Graffiti Present: Acceptable Unacceptable: none

Ample Blankets: Acceptable Unacceptable: _____

Study Area: Acceptable Unacceptable: There are various small tables and desks throughout the large living unit in which the kids sleep; staff indicates that kids can have desk space whenever they need, and the youth confirm this.

Adequate Lighting: Acceptable Unacceptable: _____

Temperature: Acceptable Unacceptable: Reportedly there were a few temperature issues during construction. However, staff and construction workers have access to temperature guages and the issue was corrected.

Comments:

Orientation of Minors

Are minors oriented to the rules and procedures?: Yes No Explain: _____

Are rules and grievance procedures posted?: Yes No Explain: Did not observe procedures posted on unit. However, staff reported that they are posted, and youth reported no complaints concerning any lack of posting.

What is in place to ensure that these rules and procedures are understood by minors?: orientation, oral review of rules and procedures

Interviewed Minors: Yes No Details: We spoke to a number of youth during lunch, though with staff present and sitting at the same table. The youth reported positive things about the camp and their experiences. One inspector observed that the youth did not seem to feel free to talk fully with staff sitting so close by. We spoke with one youth individually with no staff present. He reported liking the camp and feeling that it is a helpful environment for him that has made him feel better about life. His only complaints were the other kids in the camp (some of whom may have gang involvement) who sometimes make threatening comments which staff can't hear. However, there is always a staff member present during the night.

Meals/Nutrition

Kitchen (clean, knives and chemicals locked): Acceptable Unacceptable: _____

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Have the youth working in the kitchen been trained?: Yes No Details: _____

Are meals served cafeteria style?: Yes No Details: _____

Are minors permitted to converse during meals?: Yes No Details: _____

Are staff present and supervising during meals?: Yes No Details: _____

Are weekly menus posted?: Yes No Details: _____

Are servings ample, nutritious, appetizing?: Yes No Details: _____

Weaker minors protected from having food taken from them?: Yes No Details: _____

Length of time allowed to eat?:enough time for everyone to be done

Mealtimes (no more than 14 hours between meals, breakfast to dinner, without a snack)

Breakfast:8 or 8:30 **Lunch:**12:15 or 12:30 **Dinner:**5

Comments: The food was delicious and appetizing. Our meal included fresh vegetables that the youth had grown in their own garden. In fact, the cucumber salad that was part of our lunch was made with cucumbers that had been picked from the garden an hour prior to the meal. The youth reported liking the food. We would have liked the youth to have had a choice of juice rather than Kool Aid in addition to water.

Personal Appearance of Minors

Appearance: Acceptable Unacceptable: _____

Showers (frequency, privacy, supervised): Acceptable Unacceptable: _____

Condition of clothing (clean, fit, etc.): Acceptable Unacceptable: _____

Clothing appropriate to current weather: Acceptable Unacceptable: _____

Comments: _____

Programs

Recreation (type, amount, etc.): Acceptable Unacceptable: time in recreation room, a number of sports, competition in athletic league, working on work crews on jobs such as clearing trails, meditation and yoga restored, gardening, knitting, talent show. The youth are very proud of their vegetable garden and enjoy working there. They boasted of having made \$275 in sales at the hall selling their veggies a few weeks ago.

Exercise (daily schedule, amount, etc.): Acceptable Unacceptable: sports, P.E.

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Access to Religious Services: Acceptable Unacceptable: Twice a week, there are visits from religious groups

Medical and Mental Services: Acceptable Unacceptable: nurse present twice per week

Volunteer Program: Acceptable Unacceptable: Habitat for Humanity

Counseling Services: Acceptable Unacceptable: through YSC

Family Reunification Planning: Acceptable Unacceptable: _____

Substance Abuse Counseling: Acceptable Unacceptable: _____

Victim Awareness Classes: Acceptable Unacceptable: _____

Gang Awareness Classes: Yes No Details: _____

Sexual Harassment Classes: Yes No Details: _____

Parenting Classes: Yes No Details: _____

Vocational Classes: Yes No Details: the youth have extensive training in construction related work, including work with Habitat for Humanity, as well as kitchen certification

Work Program: Yes No Details: the youth work on clearing trails and provide other types of labor assistance in their area

Other:

Discipline of Minors

Describe the discipline process of minors: There is a point system. The youth earn points for good behavior and lose points for poor behavior. Points earned can provide significant perks including release time and weekend passes.

Comments: _____

Grievances

Grievance Process: Acceptable Unacceptable: _____

Grievance forms are available on the unit and the youth can access them at any time. They then drop them into a bin near the door of the unit.

Number of grievances since last inspection: 22

Trends and/or Comments: A number of the grievances focus on grading issues by one of the teachers, i.e., low grades without explanation and arbitrary grading. The Institution Services Manager is concerned about this issue as well with regard to this teacher. He has followed up with her and with

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the school director and is trying to get it resolved. Probation Directors are also aware of the issue and have tried to deal with it. The attempts have so far been unsuccessful.

When youth disagrees with a grievance, it goes to management or staff depending on the subject matter. Management comes to a final decision on each issue.

Correspondence / Telephone

Access US Mail?: Yes No Details: _____

Postage Free?: Yes No Details: certain types of mailing are free; others are not

Incoming/Outgoing Mail (screened, etc.): Yes No Details: _____

Provisions for Confidential Correspondence: Yes No Details: only for legal correspondence

Access to Telephone?: Yes No Details: Youth can call their attorneys at any time. They need 45 points to make phone calls. They can only call family.

Comments:

Visiting

Visiting Schedule: Weekdays _____ Weekends Every Sunday from 1:30 to 4:30 Special Events _____

Adequate Space: Acceptable Unacceptable: _____

Staff Supervision: Acceptable Unacceptable: _____

Privacy Provided: Yes No Details: _____

Do all minors have access to visitation?: Yes No Details: with parents or guardians only

Under what circumstances would visitation be restricted?: restricted to parents or guardians only

Are visitation logs kept?: Yes No Details: _____

School

Number of Full-Time Instructors: 2 Number of Full-Time Instructional Aids: 1

Frequency of Substitute Teachers: when needed Number of minors attending School: 23

Average Classroom Size: 12 Max Classroom Size: 20

Number of minors on independent study: 0 Reason: _____

Number of Minors Not Attending School: 0 Reason: _____

Describe the general atmosphere of the classrooms: positive

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Adequate Supplies, Books, Paper, Computer?: Acceptable Unacceptable: _____

plenty of books, computers available, supplies available

Access to Computers/Internet?: Yes No Details: _____

internet access may be limited to certain websites, etc. but computers are used for school

Describe the relationship between school and juvenile hall staff: good

Describe access to school, recreation, etc. for minors confined to their rooms:N/A - no minors are confined to their rooms; all the youth go to school

Comments: The school appears to have good classrooms with adequate supplies. There is now a person assigned to keep track of the students' credits for transfer, IEP's, and class levels. Her name is Megan Price, and she works with the Office of Education. The school director said that her work is extremely useful and helpful and solves issues of credits and transfer.

One of the three teachers is a special education teacher and can work with youth that have IEP's and other specialized needs.

There is a well stocked library and a soon to be revitalized computer lab.

Medical and Mental Health Services

Physical Health Screenings (confidential, trained staff, access, etc.):

Acceptable Unacceptable:Take place at YSC prior to enrollment in Glenwood

Mental Health Screenings (confidential, trained staff, access, etc.):

Acceptable Unacceptable:Take place at YSC

Dental Services: Acceptable Unacceptable:Take place at YSC

Medication Access & Distribution: Acceptable Unacceptable:staff trained to administer medication

24/7 on-call emergency medical and health services:

Acceptable Unacceptable:There is no medical staff present in person or on call at night - or in fact during the day when the nurse is not present. The nurse comes twice per week.

Rich Hori is currently negotiating with Susan Kole with regard to health and medical staff, specifically with in getting an on-all nurse available for the YSC. This nurse would also cover on-call assistance for Camp Glenwood. Rich Hori believes that an agreement putting in place an on-call nurse will go forward.

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Comments:

Overall Impressions, Comments, and/or Concerns

General comments or concerns that should be noted that haven't already been addressed?:

Currently, there is construction taking place at the camp. The administration building is closed for this reason. Completion of construction is estimated as October or November. Once the construction is completed, management intends to work on increasing population of youth at the camp.

Overall, the camp appears to be a very positive environment for the youth, who are kept busy doing various productive tasks, fed fresh healthful food, and taught consistently at school. They are able to have recreation, learning, work, and rest. The garden is very impressive as is the quality of the food.

We learned that the Camp management and probation are planning to implement a new policy requiring youth who are ordered into the Camp Program to have a home phone at the residence of their parent(s) or guardian(s). We believe this will be done in the form of a blanket court order. We think that this could potentially disadvantage youth who are more financially needy and that there could be better alternatives, such as GPS tracking on cell phones. We recommend Commission discussion and follow up on this issue.

Signature of Commissioner(s) preparing this report:

_____ /s/ Marianna Klebanov Date: 09/20/2013

_____ /s/ Milton Reynolds Date: 09/20/2013

_____ /s/ Margot Rawlins Date: 09/20/2013