SAN MATEO COUNTY COMMUNITY CORRECTIONS PARTNERSHIP

Hall of Justice
400 County Center, Redwood City
(650) 363-4123

David S. Boesch, County Manager
John C. Beiers, County Counsel

Members

Stuart Forrest, Chair*
Chief Probation Officer

Adrienne Tissier
Board of Supervisors

Steve Wagstaffe*
District Attorney

Grace Nelson
District Attorney's Office: Victims Representative

Jean Fraser*
Health System Department

Beverly Johnson
Human Services Agency

Stephen Kaplan
Behavioral Health and Recovery Services

John Joy
Human Services Agency: Employment Services

Beth Freeman*
Superior Court

John Digiacinto*
Private Defender

Susan Manheimer*
Chief, San Mateo Police Department

Mike Nevin
Service League

Greg Munks*
Sheriff

Anne Campbell
County Office of Education

*Executive Committee Members

August 3, 2011 – 4:00 p.m.
Hall of Justice, District Attorney's Conference Room
400 County Center, 3rd Floor, Redwood City

CCP MINUTES

1. Call to Order

Meeting was called to order at 4:04 p.m.

3 goals of meeting:

1. Education about purpose of Community Corrections Partnership/role of CCP Members
2. Process for Local Plan Creation
3. Schedule for future CCP and CCP Executive Committee meetings

2. Public Comment

Speakers recognized by the Chair:
Martin Fox

3. Introductions

4. New Business

A. Context of Criminal Justice Realignment—AB109

- 3-judge panel ruling that California prisons overpopulated and need to be reduced.
- General Probation plan:
  - Probation identified in legislation as key supervision agency
  - Plan to share roster with Health/H.S.A. as soon as Probation receives to start searching records and to refer to Treatment agencies during orientation
  - Plans to share CAIS assessment report regarding needs with partner treatment agencies
- Current understanding is that San Mateo County will receive 400-600 people formerly under CDCR under local jurisdiction.
- Six primary objectives of legislation:
  1. Public safety
  2. Probation supervision
  3. Increase offender restitution
  4. Increase offender accountability
  5. Improve outcomes of offenders
  6. Implementation of evidenced-based practices
- Set to begin October 1st, 2011
- Work is to identify who is in the population and best ways to serve.
- Truth is some of the population would have been/be in the community anyway—released on Parole

- Additional funding based on outcomes is available

Speakers recognized by the Chair:
Louise Rogers, Deputy Chief, Health System
Greg Munks, Sheriff
Susan Manheimer, Chief of Police, City of San Mateo
Steve Kaplan, Director, Behavioral Health and Recovery Services
Beverly Beasley Johnson, Director, Human Services Agency
Mary McMillan, Deputy County Manager
John Beiers, County Counsel
John Joy, Director, Employment Services
Steve Wagstaffe, District Attorney
John Digiacinto, Private Defender

B. Discussion of Role of CCP/Decision regarding Meeting Structure(s) and Frequency (CCP, Executive)

- Penal Code 1229-1230 describes the Community Corrections Partnership
- Chaired by Chief Probation Officer/identified members and executive committee members identified in AB117 cleanup legislation
- To develop a 2011 Implementation Plan of Adult Population Shift (most likely will not be in place by October 1/need to identify initial issues to be resolved on case-specific basis)
- To discuss issues in population or means to supervise/serve population in advisory capacity

C. Update on Funding Streams/Allocation Process

Speakers recognized by the Chair:
David Boesch, County Manager

- State formulas for how much county receiving
- 3 main funds: Adult Population Shift/Services, DA/Private Defender, CCP planning/AB 109 startup
- One time funds of approximately $450,000 to help CCP plan/start
- $4.2 mm in the first partial fiscal year starting October 1.
- Seemingly significant but anticipate will be spent down rapidly
- Need to be strategic in how allocate
- Seems appropriate for Executive Committee to discuss short term needs
- Need larger set of discussions on how to track spending and outcomes to ensure efficient, effective use of funds over time
- CCP to discuss funding strategy for recommendation to Executive Committee and then Board of Supervisors

Louise Rogers, Deputy Chief, Health System

- Question regarding whether or not $4.2 mm covers only those returning from prison or also those who will no longer be sentenced to prison
- Response that is to cover all supervision and support services for both populations

- Clarification that if we follow current legislation, state will still be out of compliance with 3-judge panel and will need to lower standards further and release more people. Currently expect 30-48 at minimum in October

D. Discussion and Decision regarding Implementation Plan Creation Process

- No Due Date
- Vote of CCP to pass on to Executive Committee for final approval and presentation to Board.

- Need majority Board approval to have on file at state; 4/5 needed to send back for more work.
- Initial/High-level Discussion of what plan should include:
    1. Population
    2. Plans to supervise and serve
    3. Plans to oversee/evaluate plan
    4. Funding allocation plan 1st year/strategy over time
- Recommendation to:
    - Use a similar process to Local Action Plan from Juvenile Justice Coordinating Council (JJCC) that many CCP members a part of.
    - work with a facilitator/consultant to help write
    - Create interim work plan to address operational issues between October 1st and when the plan is written and approved by the Board of Supervisors

<u>Speakers recognized by the Chair:</u>
Louise Rogers, Deputy Chief, Health System
Susan Manheimer, Chief of Police, City of San Mateo
Steve Kaplan, Director, Behavioral Health and Recovery Services
John Digiacinto, Private Defender
Hon. Beth Freeman, Superior Court Presiding Judge
Adrienne Tissier, Vice-President, Board of Supervisors, District 5

- Motion made by John Digiacinto that the issue pf the interim plan be referred to the Executive Committee for an outline
- Seconded by Steve Wagstaffe
- Amended by Sheriff Greg Munks to adopt the consultant approach for local plan.
- Discussion to not have consultant take stakeholder input and document without the larger CCP discussion about what ideas/proposals work for county overall and not just individual groups. Need for a vetting process before get to final document editing.
- Clarification by Steve Kaplan regarding interim plan and documentation.
    - Present the interim plan at the next CCP meeting
    - Take some time pressure off of the longer-term formal plan
- Clarification by Chief Stu Forrest to use up to $25,000 in CCP planning funds to contract with a consultant to help facilitate creation of Local plan with the input and discussion of full CCP before finalization, editing and recommendation to the Executive Committee and Board of Supervisors

- Motion by Steve Kaplan to hire a Consultant to help consolidate local plan document and help write
- Seconded by Louise Rogers
- Vote: 13 approved, 0 opposed, 0 abstentions

E. Roundtable: Work in process/Known issues

No roundtable discussion had during this topic.

F. Confirmation of upcoming meeting schedule (CCP, Executive)

- Motion by Chief Forrest to hold monthly CCP meetings and Executive Committee meetings every two weeks
- Seconded by Steve Kaplan
- Clarification by John Beiers that, per Brown Act, need to set a schedule and publish it
- Question from Sheriff Munks about possibility and parameters regarding proxy delegates from members

- Clarification from John Beiers that designees can attend on behalf of but cannot be counted towards a quorum or vote.
- Suggestion by Steve Kaplan to have next CCP meeting on September 14th.
- Discussion and proposal to have CCP meetings as follows:
    - 2nd Wednesday of month
    - 60-90 minutes in length
    - Starting at 4:00 p.m.
    - Dates—September 14, October 12, November 9, December 14
- Discussion to have Executibe Committee meetings as follows:
    - Every 2 weeks (when not a full CCP meeting)
    - Dates—August 17, August 31, September 28 etc.
    - Initially up to 2 hours in length
    - Starting at 3:00 p.m.
- Meetings to be held in D.A. conference room, 3rd floor, Hall of Justice
- Schedule document to be created and published on CCP website

5. Adjournment

Meeting was adjourned at 4:57 p.m.