

## Chairperson's Report

April 12, 2018

To: Coastside Design Review Committee (CDRC) Members  
From: Stuart Grunow, Chairperson CDRC  
CC: Joe LaClair, Planning Services manager Planning & Building County of San Mateo (SMC)  
Camille Leung, Sr Planner  
Dennis Aguirre, Design Review Officer (DRO)  
Ruemel Panglao, Planner

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### GENERAL

The previous version of Chairperson's Report can be found online. Click on "regular reports" in the first paragraph of <http://planning.smcgov.org/coastside-design-review-committee>

### STORY POLES

Per the SMC Story Pole document: Story poles must be removed after 90 days if your project does not continue to date "certain". Story Poles must be erected 10 days in advance of the project's CDRC Design Review, or per CDRC discussion & vote the project will not be reviewed.

02.08.2018 Revise story pole regulations as part of the LCP effort. Notices sent: Two projects on Sevilla Ave., El Granada – Taken Down

03.08.2018 Please send notices to the following locations: Columbus Ave

### CDRC DESIGN STANDARDS

CDRC to consider an overall approach to updating the CDRC Design Standards documents. SMC Planning Services Mgr, Joe LaClair has offered to advice and shepherd this effort re process for submittal and community input. (See previous Chair Report for discussion re Commercial Projects and Additional Dwelling Units (ADUs).

10.12.2017 Effort under discussion and to begin in 2018 – Approved 5-0

12.14.2017 Hold until 2018

01.11.2018 Conversation on how to begin this effort.

02.08.2018 Discussion update from Joe LaClair regarding long range planning

03.08.2018 Discussion – LCP update. List of things we would like to accomplish. Architectural design consultants. Joint MCC effort. When to have a longer meeting for in depth discussion?

### LANDSCAPE DESIGN STANDARDS

CDRC new member Landscape Architect, Bruce Chan is also the Chairperson to the Advisory Committee on Planning Docs for MWELo and will be working with Stuart Grunow to revise the Landscape Design Doc in-process. This document will be distributed for CDRC review and published by SMC (per Joe LaClair) as an auxiliary doc to the CRDC Design Docs.

10.12.2017 SG is currently engaged in one more round of data input and will be ready for hand off to committee for editing by next meeting

11.09.2017 Up to date electronic file has been handed off to the Landscape Sub-Committee

12.14.2017 Update

01.11.2018 Update

02.08.2018 Discussion update from Joe LaClair regarding long range planning

03.08.2018 Update. Joe and Bruce need to meet. List of goals.

### RECRUITING

The appointment for Eliza Manchester as the Alt Rep for Princeton is on the Sep 26<sup>th</sup> Bd Of Supv meeting agenda for consideration. This means Miramar Rep and Alt Rep are the only positions remaining! Linda Montalto - Patterson will continue to represent Miramar until new Reps are appointed.

11.09.2017 Annette Meriman is the Princeton Rep., Miramar Rep and Alt still outstanding.

12.14.2017 Alternate training on Dec 22, 2017 1:30-3:30pm Mezza Luna. Moss Beach Alt: Kris Lannin Liang, Princeton Eliza Manchester, Annette Merriman. New roster to be issued. Miramar alt

01.11.2018 Update

02.08.2018 Updated posting for Miramar

03.08.2018 Miramar posting expires 4/27 add map to posting. DR ordinance change to allow other committee members to review Miramar. Hold subject for discussion and vote.

04.12.2018 Montara alt rep has resigned. Post for new rep.

### CDRC MEMBER COMPENSATION

(See previous Chair Reports for the discussion re SMC Boards & Commissions Compensation.)  
Stuart Grunow has volunteered to write up a letter articulating CDRC member's desired compensation and benefits.

10.12.2017 A draft of this letter has been shared with the previous chair Beverly Garrity and she will take up the effort to review and edit.

11.09.2017 Status?

11.09.2017 The chair puts forward for discussion a reprimand of the county for a repeat of last years' mistake of offering insurance benefits to CDRC members only to receive a follow up letter stating that it was a mistake. I am sure this mistake was not without cost to the county and taxpayers.

12.14.2017 New draft for Feb. 2018 meeting

01.11.2018 Continued

02.08.2018 Discussion. Chair Statement. Discussion continued regarding varying strategies and reasoning. Continue discussion approved 5-0

03.08.2018 Chair Statement. Discussion continued regarding varying strategies and reasoning.

04.12.2018 Vote to continue or dissolve discussion.

### Height Limit Modifications

12.14.2017 R1 measured from existing grade. Amendment to C1

01.11.2018 Status discussion

02.08.2018 Status discussion

03.08.2018 Letter in support of MCC efforts sent to Sup. Horsley and S. Monowitz

04.12.2018 To be removed

### Discussion of CDRC Focus

Who on the coast is responsible to direct highest and best use of resources? After discussion with committee it was decided that our efforts shall be limited to the parameters of the design guidelines and/or efforts to adjust that document. We as a committee or as individuals agreed to assist the MCC with design review wherever possible. Approved 4-1

04.12.2018 To be removed

### Reflective Metal Roofs

03.08.2018 Discussion. Sea air is the best patina to remove glare/reflection. Would be a shame to lose metal roofs as a building palette item. Very durable and sustainable. Survey existing metal roofs.

### Request for complete list of 2017 building permits

03.08.2018 Melanie request from staff

### ACTION ITEMS