

Chair Report

County of San Mateo

Coastside Design Review Committee

09JAN2020

The Coastside Design Review Committee (CDRC) is appointed by the Board of Supervisors to ensure that new development is compatible with the physical setting of the site and the visual character of the communities of Montara, Moss Beach, El Granada, Miramar and Princeton.

Beverly R Garrity, Chair/MontaraRep
Bruce Chan, Vice Chair/LandscapeArchitect
Katie Kostiuk, Architect
Christopher Johnson, ElGranadaRep
Cynthia Foti, MiramarRep
vacant, MossBeachRep
vacant, PrincetonRep

Mark Stegmaier, AltMontaraRep
vacant, AltArchitect
Doug Machado, AltElGranadaRep
Linda Montalto-Patterson, AltMiramarRep
vacant, AltMossBeachRep
vacant, AltPrincetonRep

CHAIR REPORTS

Bruce Chan will provide Chair Reports for April 2019 through Sept 2019 as acting Chair during this time frame.

December Chair Report has been approved with changes.

STORY POLES

CDRC prefers for story poles to be a *"requirement"*: specifics to be discussed at future meetings.

Feb Agenda to reflect:

Story Pole Discussion

Current Policy

Future Direction

CDRC to review Camille's DRAFT describing the current *"Policies on Story Pole Installation and Major/Minor Modifications"*. Katie to research the cost of story pole builds, and will send links to other municipalities' story pole policies.

DESIGN STANDARDS. UPDATE

Meeting with Don Horsley, Steve Monowitz, Joe LaClair, Camille Leung, Katie Kostiuk, Beverly Garrity to discuss Questions/Goals/Next Steps (see below) that emerged from the Nov 4 meeting Katie Kostiuk & Beverly Garrity had with Don Horsley & Brae Hunter to be rescheduled from Jan 21 2020 to a future date so all participants named are available attend.

- **Questions:**
- *What is the process to add the one clarifying sentence on how building height is measured in the Midcoast to the three zoning ordinances where it is lacking (S-3 overlay, PAD, RM/CZ)?*
- *To better understand the resources required and timeline: What are the Planning Department processes for the Design standards updates and the C-1/Midcoast ordinance effort?*
- *What are the qualifications for which Planning management would like CDRC Architects to demonstrate?*
- *What does County planning envision for the public engagement effort toward creating a C-1/Midcoast ordinance?*

- **Goals:**
- Expedite C-1 building height measurement in Midcoast change.
- Support from County Planning to focus on C-1/Midcoast ordinance prior to the Design Standards Updates.
- Add C-1/Midcoast ordinance to County long range planning schedule.
- **Next Steps:**
- Meeting with Don Horsley, Joe LaClaire, Steve Monowitz , Camille Leung, Beverly Garrity and Katie Kostiuk to discuss these questions & goals, and to review the progress drafts for the following:
 - C-1/Midcoast Purpose
 - C-1/Midcoast Permitted Uses
 - C-1/Midcoast Development Standards
 - C-1/Midcoast Performance Standards

CDRC POSTIONS

Welcome to Cynthia Foti, our new Miramar Rep
See vacancies above.

PLANNING INSPECTION REQUESTS

Regarding project on Magellan, currently under construction, check on outdoor building lighting – seems to be excessive – expressed concern about light fixtures currently being installed.

Action - County has sent an email with the approved plans showing the lighting.

Status - Not yet corrected.

Response - County Planning will not sign off on Final Inspection until lighting is corrected.

FUTURE MEETINGS

Next CDRC meeting Feb 13, 2020.